



BEACH RESORT &
CONFERENCE CENTRE

Working at Watermark means being part of an experienced, professional team that's here to help you succeed. Our goal is to exceed the expectations of guests and colleagues by providing genuine, caring service. Enjoy your days off in the beautiful resort town of Osoyoos, BC, with endless adventures hiking, biking, fishing, yoga, and wine tasting.

Join our tight-knit and welcoming team, and get ready for the summer of a lifetime.

Guest Services Associate/Night Auditor

Responsibilities

- Consistently offer professional, friendly, and engaging service
- Develop strong guest relationships to maintain and further develop Watermark loyalty
- Assist with guest requests and concerns. React quickly and responsibly to ensure positive outcomes
- Handle guest arrivals and departures
- Manage nightly hotel operations
- Verify revenue from all sources is accurately balanced, follow up on any discrepancies
- Perform end-of-day procedures
- Produce daily reports for departments and department heads

Qualifications

- Previous guest experience required
- Previous Property Management System experience required
- Computer literate in Microsoft Windows applications required
- University/college degree in a related discipline an asset
- Strong interpersonal and problem solving abilities
- Highly responsible & reliable
- Knowledge of Okanagan and local area an asset
- Ability to work well under pressure in a fast paced environment

Physical Requirements (including but not limited to)

- Frequent standing and walking throughout shift
- Occasional kneeling, pushing, pulling, lifting up to 20lbs.
- Occasional ascending or descending ladders, stairs and ramps

Visa Requirements

- Must be legally eligible to work in Canada

Email your resume to:
careers@watermarkbeachresort.com