Watermark Beach Resort is seeking an exceptional individual for the role of:

Catering & Events Manager

The Catering & Events Manager is responsible for the overall operations of all Catering & Events that occur at the Resort and is a salary based full time year round position. This involves not only managing the actual day of event (weather through you or delegated to your team) but also the pre-event planning/preparation as well as post event billing and guest feedback. This position will work closely with clients to ensure their needs are met and exceeded and follow up post event to ensure their satisfaction. This position is a vital link between Sales and Food & Beverage. The position will manage all the Catering & Events that occur and act as the on-site contact for all Group Conveners and ensure their needs and requirements are met from the point of planning to execution and follow up and all points in between. This position will also be responsible for all Wedding sales and inquires at the Resort.

Planning – Working with clients in the sales, planning and pre-event preparation for all groups and events and working with the Culinary and Service Teams to ensure successful execution of event.

Organizing – Lead role for the Catering Team in all aspects from operations, recruitment, training, communications and service delivery.

Controls – Maintain and manage all aspects of purchasing a cost controls

Leadership – Inspire, mentor and lead the Catering Team.

If you are interested in this opportunity please submit your resume to
careers@watermarkbeachresort.com
Watermark Beach Resort greatly values diversity in our workplace.
Applicants who do not already have legal permission to work in Canada will not be considered.
All qualified candidates are encouraged to apply; only those selected for interviews will be contacted.